**PATIENT REPRESENTATIVE GROUP MEETING**

**FRIDAY 12TH FEBRUARY 2016 `**

**11:30 A.M.**

**Bawtry Health Centre**

**Present:**

Mr Daniel Blakey (Secretary) (DB)

Sir Andrew Buchanan (Chairman) (AB)

Mr Geoffrey Griffiths (GG)

Mr Pierre Sagnia (PG)

Mrs Susan Uprichard (SU)

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| **1 Apologies for Absence** Mrs Astrea Smith, Mrs Linda Merryweather **2 Minutes of Last Meeting** The minutes were agreed as a full and accurate account of the meeting.**3 Matters Arising from the minutes**DJB contacted Bassetlaw Community Voluntary Service about the idea of a coffee morning at the surgery. They have not as yet responded, but DJB will continue to pursue.DJB has broached the idea of a phlebotomist or Health Care Assistant being employed by the practice with the partners. One member of staff has expressed interest in being trained to do this, and DJB is continuing to investigate the possibility.**4 Practice News Update**None**5 Influenza Vaccination Rates**DJB produced a report on the practice’s influenza vaccination rates and presented this to the PRG. Although the practice does very well with vaccinating patients over the age of 65 years, it has struggled to increase the number of patients under this age who have a medical condition that puts them particularly at risk. Furthermore, the practice has also struggled to vaccinate children of 2, 3, 4 and 5 years despite sending personalised letters to each of them. DJB agreed to attach the report and the template letter sent to patients for the PRG to look at. The number of patients vaccinated by other health care providers (in particular pharmacies) has not amounted to a great deal (the caveat being that we are not sure all of the pharmacists providing these vaccinations have informed the surgery). **6 I Want Great Care**DJB informed the PRG that the number of responses we have had is very low. Therefore DJB intends to launch a push to get as many opinions recorded as possible. Part of this will be (at the suggestion of SU) a paper form of the Friends and Family Test. **6 Any Other Business**The practice is continuing to look at redesigning the Waiting Room to accommodate more display space and potentially more space for television screens. GG informed the PRG that at a recent town meeting, the possibility of a significant increase in the number of houses being built in Bawtry was discussed. This (if successful) will undoubtedly increase the number of patients wishing to register with the practice, and this should be borne in mind when considering future staffing levels.**7 Date and Time of next meeting**Friday, 13th May, 2016 at 10:30 a.m. at Bawtry Health Centre | **Actions****Action - DJB to attach report and template letter.** |